



Join us at our March CSI Chapter Meeting

“CONSTRUCTION ADMINISTRATION”

Speakers: Steve Gantner, Archimages and

Michelle Clemons, Wm. Tao & Associates

When: Wednesday, March 17th. Networking and cash bar at 5 pm, appetizers at 6 pm, program 6:20 to 7:50 pm.

Where: Engineers Club, 4359 Lindell Blvd., St. Louis, MO 63108

Cost: Free for CSI members, \$10 non-members.

Contact: Jan Patrick, execsecretary@stlcsi.org or (314) 968-1349.

Do you know how to administrate the perfect construction project? Can you even identify the requirements and responsibilities of your firm during the Construction Administration phase?

According to Construction Specifications Institute, construction demands the highest level of administrative skills and it exposes the participants to the greatest level s of financial risk.

Are you committed to making your project a success? Come see what it takes to implement “The Perfect Job”!

We will review the different phases of construction and identify the roles and responsibilities of the Architect and Engineer throughout construction including the many forms necessary to facilitate the process. The discussion format will revolve around a hypothetical construction project and what it takes to make it “The Perfect Job”.

Steve Gantner is a Registered Architect for Archimages, Inc. with over 15 years of experience where his duties include specification writing, construction contract administration and production quality control. Mr. Gantner is currently the President of the Greater St. Louis Chapter of the Construction Specifications Institute, a MasterFormat Accredited Instructor, Certified Construction Contract Administrator and a Certified Construction Specifier. During his career, he has successfully completed many projects with Contractors from Hartford, CT. to San Francisco, CA. working on projects ranging from Hospitals, Schools, Dormitories, Commercial Office Buildings, Media Facilities, and Warehouses.

Michelle Clemons is currently the Construction Administration Department Manager for William Tao & Associates, Inc. and has over 15 years of experience in construction administration. During her career Michelle has worked in Facilities Management, Project Engineering, Project Management and Construction Administration for firms in Boston, MA as well as currently in St. Louis, MO. She has successfully managed projects in the fields of Computer/High-Tech, Education, Health Care, Judicial/Government and Research/Laboratories including many LEED projects. Ms. Clemons has a B.S. in Design, Industrial Technology/Facilities Management from Missouri State University.